



Nuvance Health is seeking a Prospect Research Analyst for its Foundation Department. The Prospect Research Analyst work collaboratively as a member of the Foundation team to find proactive prospect identification leads generated through research tools and data segmentation to grow the organization's prospect pool. Prepare in-depth research to assist in the development of prospect strategies and maintain this data in an efficient and timely matter.

### **Work for Us**

Nuvance Health is a family of award-winning nonprofit hospitals and healthcare professionals in the Hudson Valley and western Connecticut. Nuvance Health combines highly skilled physicians, state-of-the-art facilities and technology, and compassionate caregivers dedicated to providing quality care across a variety of clinical areas, including Cardiovascular, Neurosciences, Oncology, Orthopedics, and Primary Care. Our Network offers many opportunities to grow your own skills and expertise – we offer competitive pay and a great working environment.

### **Job Summary:**

- Collects in-depth research and analysis of prospective and existing donors to successfully articulate biographical, financial, philanthropic and other relevant information within comprehensive research profiles. 35%
- Devises strategies for obtaining new prospects to ensure the ongoing development, expansion, and renewal of the prospect base, to which the Foundation will turn for current and future support. 25%
- Assists in maintaining, updating and improving the Foundation's database records, ensuring accurate and timely data processing. 10%
- Coordinates and maintain a structured prospect management system that effectively tracks and monitors potential donors, identified through the research process, as they progress through the fundraising cycle. 10%
- Conducts prospect review meetings and solicitor portfolio reviews. 10%
- Monitors news and other public information channels related to existing prospects, Nuvance board members and volunteers, and non-profit sector peers. 10%
- Fulfills all compliance related items for the position.
- Performs other duties as required or requested.

### **Job Requirements:**

- Bachelor's degree required. Knowledge of Blackbaud/Raiser's Edge and prospect management is highly preferred.
- Availability to work in various locations. Danbury Hospital / Norwalk Hospital / New Milford Hospital / Vassar Brothers Medical Center/ Northern Dutchess Hospital/ Putnam Hospital Center/ Sharon Hospital.

To apply to this job # 1330 or contact Jessica Tolla, Human Resources Recruiter Western CT Health Network at [jessica.tolla@wchn.org](mailto:jessica.tolla@wchn.org)

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