

**Development Director**  
**Wilton Library Association, Inc.**

Wilton Library Association, Inc., a 501(c)(3) non-profit, is seeking an experienced Development Director (DD) with demonstrated skills to successfully lead its fundraising and development activities. The DD will report to and work closely with the Executive Director in planning, implementing, and managing fundraising programs in this thriving community library. The DD will build on the Library's annual appeal, individual and corporate gifting program, and will be responsible for developing a creative, strategic, and robust fundraising plan, crafting proposals, generating reports, applying for grants, expanding community outreach, and donor cultivation.

This is a full-time exempt position and requires a minimum 3 years managerial development experience in the non-profit sector. The ideal candidate must have excellent interpersonal skills, be flexible, approachable, poised, self-motivated, able to work independently as well as being a part of a team, extremely well-organized with great attention to detail and accuracy, excellent communication skills, demonstrated computer knowledge and expertise with fundraising software (Abila Fundraising 50: Sage 82 or equivalent), and Microsoft Office 2016 (especially spreadsheets). Experience with desktop publishing software, and event planning is also required.

Salary will be commensurate with experience and demonstrated success in fundraising.

Resume, cover letter, and completed [Application for Employment](#) should be emailed to [employment@wiltonlibrary.org](mailto:employment@wiltonlibrary.org) . Position open until filled. Wilton Library Association is an Equal Opportunity Employer.